

# PRIVACY STATEMENT

## Version: 1.0

This page was last modified on 29 March 2024.

We know that you place your trust in us. That's why we also see protecting your personal data - and therefore your privacy - as our responsibility. On this page you can read what data we collect when you use Alconet B.V.'s website and/or services, why we collect this data and how we use it to improve your user experience. This means you'll understand exactly how we work, and how we handle your personal data.

Alconet B.V. respects the privacy of everyone who uses its website and takes care to ensure that the personal information you provide us with are handled confidentially. Alconet B.V. acts in accordance with the Personal Data Protection Act and the General Data Protection Regulation as of 25 May 2018.

## ARTICLE 1. WHO IS ALCONET B.V.?

Alconet B.V. is a private company headquartered and with its registered office at Theemsweg 48 in Rotterdam, registered in the Chamber of Commerce Trade Register under registration number 24320154.

## ARTICLE 2. WHAT DATA DO WE COLLECT AND PROCESS?

### Use of our services

On the Alconet B.V. website you can see which services Alconet B.V. offers and order a suitable service. You can also request information on the services we offer by telephone, e-mail, or post. When you decide to use our services, we ask you to provide us with the following (personal) data.

### Your data:

- Full name;
- Sex;
- E-mail address;
- Telephone number.

### Your company data (if applicable):

- Company name;
- Type of legal entity;
- Billing address;
- Post code and town/city;
- E-mail address;
- Contact person.

When you send us e-mails or other messages (for instance, if you send a message using the contact form on our website), we may save these messages. Sometimes we will ask you for your personal data which are relevant to the situation at hand. This allows us to process your queries and to respond to your requests. These data are stored on secure servers belonging to Alconet B.V. or to a third party.

#### **Requesting a quote through the website**

You can use our website to request a quote, based on our current range of products as shown on the site. When you send a request for a quote, we ask you to provide the following data:

- Company name;
- Full name;
- E-mail address;
- Telephone number.

#### **Applying via the website**

Our current vacancies are shown on our website. You can apply through the website, based on the vacancies shown. When you send an application, we ask you to provide the following data:

- Sex;
- Full name;
- Date of birth;
- Nationality;
- Address;
- Street, house number and town/city;
- Telephone number;
- E-mail address.

#### **Automatically-generated data**

Automatically-generated data about your visit to the website are collected and processed to allow the website to function optimally. Optimising service provision includes making technical adjustments, for instance correctly displaying pages and protecting the website. The information which is collected includes:

- The type of device you are using (computer, mobile, tablet);
- Your IP address (device number, allowing us to recognise your device);
- The type of browser;
- The operating system you use;
- The website pages you visit and the items you view.

### **ARTICLE 3. FOR WHAT PURPOSES AND ON WHAT LEGAL BASIS IS THE COLLECTED INFORMATION USED?**

#### **Purposes**

Your information is used for the following purposes and based on the following legal basis.

Use is necessary to execute an agreement to which you are party:

- To facilitate website use;
- To invoice you for the use of services offered by Alconet B.V.;

Processing is necessary to defend the legitimate business interests of Alconet B.V.;

- To respond to questions and/or complaints you may have;
- To create anonymised statistical data;
- To protect, adapt and improve the website.

You have agreed to your data being used or processed. This is necessary to comply with a legal obligation incumbent upon Alconet B.V., such as:

- To provide information about you to third parties, if you have agreed to this, or based on laws and/or regulations.

### **Use by third parties**

If you provide Alconet B.V. with your personal data in relation to the services Alconet B.V. offers, these personal data will not be shared with third parties, save where and to the extent that this is described in this privacy statement.

Alconet B.V. may provide third parties with your data if you have expressly indicated that you agree to this happening in relation to a specific third party, and this is required as part of your use of Alconet B.V.'s services and/or insofar as these data cannot be traced back to you personally (such as automatically-generated information, except your IP or MAC address).

This allows Alconet B.V. to employ third parties to outsource services. These third parties process your personal data exclusively on behalf of and for the benefit of (the purposes of) Alconet B.V. Alconet B.V. employees are bound to respect the confidentiality of your data.

Finally, Alconet B.V. may provide your personal data to third parties if bound to do so by law and/or regulations, is obliged to do so as a result of a lawsuit and/or in instances in which Alconet B.V. believes doing so is necessary to protect its own rights.

### **Third-party hyperlinks**

The website may contain hyperlinks which take you out of Alconet B.V.'s environment and to the website of another party. Alconet B.V. has no control over the services and/or websites of third parties to which these hyperlinks lead. It is therefore possible that a different privacy statement applies to these third-party services and/or websites. This privacy statement only relates to the (personal) data processed by Alconet B.V. Alconet B.V. does not accept any responsibility or liability for (the operation and/or contents of) third-party services and/or websites.

## **ARTICLE 4. FOR HOW LONG DOES ALCONET B.V. STORE PERSONAL DATA?**

Your personal data shall be stored carefully and shall only be held for as long as necessary for the purposes of which they have been collected. The longest retention period is 1 month from the termination of the contract or from the last time the personal data are processed, except for invoices issued which must be archived for administrative purposes. Unless Alconet B.V. is legally obliged to retain your data for longer, Alconet B.V. applies the statutory retention period of 7-10 years.

## **ARTICLE 5. WHERE ARE YOUR PERSONAL DATA STORED?**

Your data are stored on secured servers belonging to Alconet B.V. or to servers belonging to a third party. Alconet B.V. uses servers in the Netherlands.

## **ARTICLE 6. HOW ARE YOUR PERSONAL DATA PROTECTED?**

Alconet B.V. has taken suitable technical and organisational measures to protect your personal data against loss or from any form of unlawful processing. For more information the security set-up at Alconet B.V., you can contact us at [info@alconet.nl](mailto:info@alconet.nl).

## **ARTICLE 7. CONSENT TO THE USE OF COOKIES.**

For our website to function properly we use cookies. To obtain your valid consent for the use and storage of cookies in the browser you use to access our website and to properly document this we use a consent management platform: CookieFirst. This technology is provided by Digital Data Solutions BV, Plantage Middenlaan 42a, 1018 DH, Amsterdam, The Netherlands. Website: <https://cookiefirst.com> referred to as CookieFirst. When you access our website, a connection is established with CookieFirst's server

to give us the possibility to obtain valid consent from you to the use of certain cookies. CookieFirst then stores a cookie in your browser in order to be able to activate only those cookies to which you have consented and to properly document this. The data processed is stored until the predefined storage period expires or you request to delete the data. Certain mandatory legal storage periods may apply notwithstanding the aforementioned. CookieFirst is used to obtain the legally required consent for the use of cookies. The legal basis for this is article 6(1)(c) of the General Data Protection Regulation (GDPR).

#### **Data processing agreement**

We have concluded a data processing agreement with CookieFirst. This is a contract required by data protection law, which ensures that data of our website visitors is only processed in accordance with our instructions and in compliance with the GDPR.

#### **Server log files**

Our website and CookieFirst automatically collect and store information in so-called server log files, which your browser automatically transmits to us. The following data is collected:

- Your consent status or the withdrawal of consent
- Your anonymised IP address
- Information about your Browser
- Information about your Device
- The date and time you have visited our website
- The webpage url where you saved or updated your consent preferences
- The approximate location of the user that saved their consent preference
- A universally unique identifier (UUID) of the website visitor that clicked the cookie banner

### **ARTICLE 8. VIEWING, CORRECTING AND TRANSFERRING YOUR DATA**

If you wish to view the data which Alconet B.V. has recorded about you, you can submit a request to inspect this data. You can send this request to [info@alconet.nl](mailto:info@alconet.nl). Alconet B.V. shall respond to your inspection application within four (4) weeks.

If you wish the data you have seen following your inspection application to be amended, you can submit a request to [info@alconet.nl](mailto:info@alconet.nl). You can request that Alconet B.V. amend, correct, supplement, delete or block your data. Alconet B.V. shall respond to your request within four (4) weeks. If Alconet B.V. rejects your request, its response shall indicate why the request to amend your data was rejected.

You also have the right to obtain and to transfer the personal data you provide in a form which is current, structured and readable. You can send this request to [info@alconet.nl](mailto:info@alconet.nl).

### **ARTICLE 9. CAN THIS PRIVACY STATEMENT BE CHANGED?**

This privacy statement may be changed. Notice of these changes will be given on the website, and this notice shall state the most recent date on which changes were made. We therefore advise that you consult this privacy statement regularly.

### **ARTICLE 10. WHERE CAN COMPLAINTS BE MADE?**

If you have a complaint regarding the use of your personal data and are not making progress with Alconet B.V., you have recourse to judicial protection.

### **ARTICLE 11. QUESTIONS AND FEEDBACK**

Alconet B.V. shall regularly check whether it is complying with this privacy statement. If you have any questions about this privacy statement, you can contact us at [info@alconet.nl](mailto:info@alconet.nl) or send a letter to Alconet B.V., Theemsweg 38 Rotterdam 3197 KM Rotterdam F.A.O. Roland Eijlers.